

# BURRILLVILLE SEWER COMMISSION

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Burrillville Sewer Commission  
Workshop of 12/20/2007  
Board Room of the BWWTF

Members Present: Don C. Wolfe – Chairman  
Wallace F. Auclair – Vice Chairman  
Scott P. Rabideau – Secretary

Also Present: Walter J. Kane, Attorney for the Commission  
John Martin III – Superintendent  
Peg Franklin – Office Manager  
Stacey Richard – Financial Aide

Mr. Wolfe opened the workshop at 9:10 A.M.

**Agenda Item** – Discuss Request for Proposals/Qualifications for Engineering Services.

**Discussion** - Mr. Wolfe stated that he felt that all of the submissions were well presented. Mr. Rabideau suggested that the Commission consider what the needs for engineering services will be over the next five years, such as a new facilities plan and a possible upgrade to the plant. Mr. Kane noted that the Commission could select an engineering firm with the right to request proposals from other engineering firms for major projects. There was some discussion on how to treat copper and nitrogen in the future. Mr. Wolfe authorized Mr. Martin to call the references for four of the engineering firms. Mr. Kane noted that at the Commission's Regular Meeting in January a date for the interviews will be set.

**Agenda Item** – Discuss Commission's Review Process of design submissions with Industrial Foundation of Burrillville.

**Discussion** – Being no representatives from the Industrial Foundation present at the meeting, the Commission tabled the item.

Being no further business to come before the Commission, Mr. Wolfe closed the Work Shop.

Respectfully Submitted,

Stacey Richard  
Financial Aide